

# AMENDING BILLS AT COMMITTEE STAGE AND REPORT STAGE

## Role of Legislative Counsel

- Receive requests for amendments in writing. Instructions should include the line and page number of the requested change.
- Draft amendments to bills in both official languages according to established legislative drafting standards.
- Work for Members on a confidential basis, only sharing amendments with Legislative Clerks for admissibility review if authorized by Member.
- Legislative Counsel can be contacted at [OLCPCLegislationBLCP@parl.gc.ca](mailto:OLCPCLegislationBLCP@parl.gc.ca).

## Role of Legislative Clerks

- Provide advice to Members on the procedural admissibility of amendments.
- Assist in preparing material for clause-by-clause committee meetings (agenda and amendment package), and for report stage (grouping and voting relationships).
- Provide in-meeting support to committee members during clause-by-clause meetings.
- Legislative Clerks can be contacted at [lcgl@parl.gc.ca](mailto:lcgl@parl.gc.ca).

## Role of Members of Parliament

